

**Exhibit A**  
**Motion to Support letter to South Coast Air Quality Management D**

Date:

Dr. Phillip Fine, Mr. Joe Cassmassi  
South Coast Air Quality Management District  
21865 Copley Drive  
Diamond Bar, CA 91765  
[pfine@aqmd.gov](mailto:pfine@aqmd.gov)  
[jcassmassi@aqmd.gov](mailto:jcassmassi@aqmd.gov)

Re: 2012 Air Quality Management Plan - Santa Monica Airport

Dear Dr. Fine and Mr. Cassmassi:

I am writing on behalf of the Venice Neighborhood Council (VNC) representing 30,000 stakeholders.

Many of our stakeholders are negatively impacted by Santa Monica Airport's aircraft operations with regard to air quality as well as noise pollution and safety concerns. Piston aircraft operations are of particular concern due to the use of lead in aviation gasoline and the large number of low altitude pattern flights subjecting the Venice community to lead exposure. Jet aircraft are also a concern due to potential health effects from their emissions on Venice stakeholders.

Multiple studies have demonstrated that there are elevated levels of air pollutants such as lead, black carbon, and ultrafine particulate matter in neighboring residential areas. At our Governing Board Meeting held on May 10, 2012 the Venice Neighborhood Council passed the following motion:

The Venice Neighborhood Council moves to support the attached letter on behalf of Concerned Residents Against Airport Pollution to the South Coast Air Quality Management District.

We are very concerned about the pollution caused by Santa Monica Airport aircraft operations and the health risks it creates for our stakeholders.

We urge the SCAQMD to impose an Indirect Source Review Rule on SMO.

Thank you for your time and consideration in this matter.

Linda Lucks, Venice Neighborhood Council Chair

---

Cc Marty Rubin, CRAAP  
Congressman Henry Waxman  
Councilmember Bill Rosendahl  
CA Senator Ted Lieu

**Exhibit B**  
**Support for Appeal to Overturn City Approval for Cell Tower**

Addendum 1 – Justification/Reason for Appealing

We appeal the decision of the Zoning Administrator in the Case of ZA 2011-1068 (CUW) Conditional Use for the following reasons:

1. Applicant has failed to provide requested data and supporting documentation which was requested by community leadership at three public hearings over the course of 9 months [Planning Sept 8, VNC LUPC Sept 21, VNC Board Oct 18]. Applicant made no serious effort to work with the community to address or resolve our concerns. Applicant circumvented the residents' input by withholding an alternative design proposal, so the community was denied an opportunity to review the project at subsequent hearings or before the conditional use approval. Applicant has been non-responsive to all requests for documentation, renderings, and statistics of dropped calls, noise and environmental assessments, and comprehensive discussion of alternative sites.
2. There is overwhelming community opposition to the facility, which has not been adequately considered by the Zoning Administrator. With over 600 petitions collected in a few weeks, the community sentiment cannot be overlooked and disregarded. The Venice Neighborhood Council denied the project and when it requested the applicant to provide referenced documentation, the applicant failed to respond.
3. Redeveloping the property to add a WTF that is not required by the existing hotel constitutes a New Use. As such, it exceeds existing height limits and is not in compliance with the Venice Specific Plan. Contrary to the statement on page 25, 2) d, the facility will affect the use or enjoyment of surrounding properties. ATT has yet to prove otherwise.
4. The proposed WTF is out of character with surrounding, predominantly residential properties and would negatively impact my property at 725/27 West Washington Blvd adjacent to the site and we challenge the proposed approval. The proposed roof top equipment and the equipment cabinets would be within 10 feet of my bedroom windows, preventing quiet enjoyment of our property. The sound emanating from eight powered equipment cabinets so close would probably prevent us from leaving our windows open to enjoy the sea breezes. My building does plan to install air conditioners to mitigate such intrusion. The placement of 12 dish antennas and the additional appurtenances in such close proximity to the adjacent residential property would create an eyesore, destroy property values and pose a health threat from radiation emitted that would negatively affect my property, tenants and the community.

5. The additional 10 feet allowed beyond 27 ft. for building mechanicals does not apply to this new use. As such, the 37 feet height exceeds the height limitation of the Venice Specific Plan. The project must adhere to all the required rules and regulations. The building was approved to be three stories, but the proposed addition would turn it into a four-story structure. The setback of 5 feet is not sufficient to adequately protect residents of the adjacent property owners from pollution, radiation and noise and an unsightly view from the windows. The visual impact of this proposed development on the rooftop or the balcony areas mere feet from our building is unacceptable. Facades would only add to the perceived size and imposition of the development.
6. Document states that Del Rey Ave location is out of the search ring by .20 miles. Who defines and governs the search ring radius?
7. Per Page 9 and page 25 of the Document dated April 27, 2012 granting conditional use permit, it states that “the applicant made a ‘good faith effort’ to locate said antenna on existing sites or facilities”. Please define “good faith effort” with supporting documentation for alternative locations as the statement is ambiguous.
8. The applicant did not make a good faith effort to locate alternate sites as directed by the Zoning Hearing Officer and the Venice Neighborhood Council, as well as the community. The applicant only offered a cursory litany of excuses why other alternative sites were not viable and that they could only build the tower at the originally proposed location. 753 Washington Blvd. is a one-story building next door, which clearly does not qualify as an alternate site based on the applicant’s requirements. The community proposed a viable alternative location at 4100 Del Rey Ave that is being constructed for exactly this use and is located in an industrial area, which the applicant failed to investigate or consider.
8. We believe that this proposed industrial type facility located in a primarily residential neighborhood must be reviewed, assessed and a decision rendered by Coastal Zone Development as it is highly likely that they will deny a permit that would negatively affect the coastal area and its integrity. This proposed WTF must apply for a Coastal Development Permit.
9. AT&T’s existing facilities provide adequate cell coverage, contrary to what the applicant has stated. Residents who signed petitions opposing the cell site stated that their coverage was sufficient and did not warrant a new site. The desire of the applicant to “enhance” something that is adequate is unreasonable and puts an unnecessary burden on the community. We request to see actual failure reports from the applicant rather than the predictions they submitted.
10. We request that the applicant provide radio frequency reports demonstrating heavy demand, statistics regarding lost calls, and demonstrate

beyond a doubt that coverage gaps do exist. In canvassing the community members who subscribe to AT&T, no one stated they experienced any dropped calls or coverage gaps. The residents will NOT benefit from the improved wireless coverage proposed to be provided by this new wireless facility.

11. The use has a substantial adverse effect on adjacent properties and improvements in the surrounding neighborhood. A major segment of the US population fears the health consequences of RF radiation which would affect our property values and present quality of life issues in our neighborhood. We all moved to the beach area to enjoy the sea breezes and fresh air, not to endure noise pollution and RF radiation from potentially dangerous malfunctions.
12. The signal is generally horizontal but can malfunction, causing high levels of RF radiation to be transmitted downward where it could impact those in close proximity. Stringent OSHA regulations protect workers who may be in close proximity to the antennas, including protective clothing and RF monitoring devices. Neighbors must be similarly protected.
13. Cell sites do produce airborne emissions, RF radiation, and noise may be found to constitute a menace to the health, safety and well-being of the surrounding neighborhood. Cases of cancer and other deadly diseases have been reported near such facilities around the world. It is a matter of time until such effects will be conclusively established.
14. Though the harmful effects of RF radiation are not yet acknowledged, should later research reveal that the RF exposure does cause health issues, adjacent residents and impacted community members must be assured that the applicant will assume responsibility to pay all medical costs incurred resulting from the facility.

We believe the decision maker did not adequately consider the overwhelming community opposition, the lack of good faith and cooperation by the applicant, the requirements of the Venice Specific Plan, Coastal Development Plan, and Los Angeles City Plans and the many detrimental consequences of this proposed CUP approval on neighboring residents and the entire community. We respectfully request that based on the above causes of action, an appeal will be granted and the case can be fully reviewed. Thank you.

## VNC MOTION PREVIOUSLY PASSED

10/20/11

737 W Washington; INSTALLATION OF THREE SECTORS OF WIRELESS TELECOMMUNICATION ANTENNAS; 4 ANTENNAS PER SECTOR; BEHIND A 10 FT HIGH SCREEN WALL

AND 8 EQUIP. CABINETS; ZA 2011-1068-CUW & ENV 2011-1069-CE (20 minutes)

Jake Kaufman on

behalf of LUPC (jake.kaufman@venicenc.org) [EXHIBIT F]

MOTION: The VNC shall deny the project based on the following reasons:

1. Cannot make findings required for variance to VCZSP specifically in over height and not stepped backed properly (violating VCZSP Section 10.G.3.a and Certified Venice Land Use Plan Policy I.A.1

and Exhibits 13-16);

2. The project does not fall within the exception of VCZSP 9.C.2 (not essential building function)

that allows for 5 extra feet of height, Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org

It's YOUR Venice - get involved!

5 of 20

3. There is a lack of data, including, schematics for ascetics and possible additional square footage,

additional coverage required for the new antennae

4. There is a failure to present on alternatives or lack of alternative locations.

5. There is overwhelming community opposition, including over 450 signed petitions.

LUPC MOTION MADE BY JAKE KAUFMAN, SECONDED BY SARAH DENNISON.

PASSED 8-0

**VNC ACTION: MOTION APPROVED**

**Exhibit C**  
**Neighborhood Council Response to Councilman Parks' Motion on Neighborhood Council Outreach Plans**

WHEREAS COUNCIL MEMBER PARKS HAS MADE A MOTION , SECONDED BY COUNCIL MEMBER PERRY, REQUIRING NEIGHBORHOOD COUNCILS TO REPORT BACK TO E & N ON HOW NC'S PERFORM OUTREACH WITH REGARDS TO CITY ISSUES.

Be it resolved that the Venice Neighborhood Council, at its regular meeting dated 6/19/2012, moves to approve the following response to the motion:

Neighborhood Councils, by charter and ordinance, are mandated to be the link between the City government and the citizens of Los Angeles. Neighborhood councils recognize their responsibility in this matter. In an effort to do so, many NC's have created newsletters, blast e-mails, events, town halls, and other forms of outreach.

BUT, the City of Los Angeles has not, for the most part, established any kind of procedures that would allow Neighborhood Councils to fulfill this duty. In fact, many of the current procedures are set up to work against any input from stakeholders and their elected Neighborhood Councils. What follows are only a few examples:

A- Neighborhood Councils are NOT advised in advance of issues. In many cases, Neighborhood Councils are never apprised of issues, thereby making it impossible for the NC's to get the word out, get feedback, and deliver said feedback to the elected officials. Many issues only come to the attention of the NC's within 72 hours of the issue being heard by the City Council. As the elected officials must realize, NC's are bound by the Brown Act and do not have the ability to respond officially within such a short period of time. There isn't even enough time to file a Community Impact Statement.

B- The current DONE contact list is several years out of date. It is virtually impossible to get any kind of timely notice to the entire Neighborhood Council system. The present policy only allows each individual board member to update their personal information. The Secretary of each NC should be given a password and allowed to provide this information for their entire Board. Failure to do so should result in DONE hiring temp staff to do it for them with the salaries being deducted from the NC's yearly funding assessment.

C- When Neighborhood Council members, many of whom have to take time from their work, appear before a Committee or the whole Council, they are routinely given two minutes to report or give public comment on an issue. It is extremely difficult to give any kind of reasoned response in this short time allotment. If the City Council really wanted input from official NC representatives they should allow a reasonable time period for official input. Only last year, a Committee Chair combined four agenda items into one public comment period. Speakers were given two minutes to speak on four very different items. Not only did this negate any kind of meaningful input, but it was disrespectful of the NC representatives who took the time to travel downtown with the hope of real participation.

D- The relationship between Neighborhood Councils and their respective Council offices is a mixed bag. Some Council offices work closely with their NC's and actually request their input on certain issues. There are other Council offices that could care less about NC's and would actually like them to go away. Some don't even have the courtesy to return phone calls. If the goal of your motion is to explore ways for better citizen input - it has to start at the top.

E- There has been a systemic demolition of the Department of Neighborhood Empowerment caused by the City's inability to generate revenue and cut expenses in a more prudent way, but there has been no reduction in the amount of services that they are required to provide. There is no question that this lack of a proper staffing level has caused the Department and the NC system to falter in their ability to stay fully informed. The staff at DONE has been reduced from a 2008 level of 49 employees with 18 field reps, to the current level of 15 employees with 7 field reps. During the same time period, the number of Neighborhood Councils has risen from 89 to 95. DONE is the NC's direct conduit to the City government and is in the best position to notify the Neighborhood Councils about upcoming legislation. Someone should be assigned to keep track of upcoming hearings and meetings but each current staff person is already trying to handle the work load of three previous workers.

F- City Council members are busy people, but if they really wanted Neighborhood Council input they would show up at meetings to hear it. Public testimony at full Council meetings is a farce. The members are talking on cell phones, meeting with constituents, or leaving the chamber for large periods of time. How can Neighborhood Councils take their role seriously if the decision makers don't or if, as in some cases, they have already decided how to vote and could care less about what we have to say or the amount of time it took us to formulate our recommendations.

THEREFORE, we request that Council member Parks submit a motion to the full City Council mandating the following:

1- All "important" issues should be sent to the Neighborhood Councils 60 days prior to their first hearing so that they may have time to reach out to their stakeholders and take a position. A good example of this is the weekly notice from the Planning Department which alerts NC's to the applications filed for their district. Each City Department head should be responsible to work with the NC system as a partner, not an adversary.

2- The Department Of Neighborhood Empowerment shall compile and regularly update a contact list of all Neighborhood Council Board members.

3- The City Council and all of its committees shall allow a five minute public comment period to all speakers that are officially representing their Neighborhood Councils.

4- All Council District offices shall meet regularly with their Neighborhood Councils and work with them to develop plans allowing for greater NC input in the decision making process.

5- The Education and Neighborhoods Committee shall look into the funding of the Department Of Neighborhood Empowerment pertaining to its capacity to fulfill its mission. An additional staff position shall be funded with part of the job description being to track all impending legislation and department hearings and to notify the Neighborhood Council system in a timely manner.

6- Neighborhood Councils should be allowed to request a postponement of all upcoming legislation so that they may properly notify their stakeholders and have time to meet and take a position.

This body asks the Chairman to consider the above information when reviewing how NC's interact with their stakeholders and the City government.

Submitted by:

Jay Handal, Chair, West LA Neighborhood Council

Ivan Spiegel, Parliamentarian, Venice Neighborhood Council



Darren M.  
Ted J.  
John C.

EDUCATION & NEIGHBORHOODS

MOTION

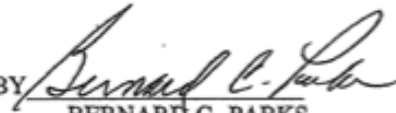
There are several major issues pending before the City Council and there is legitimate concern that our neighborhood councils are either not informed, or they have not discussed them and taken positions, or they do not realize the extent of impact to their communities these issues would have, or they have not communicated their views to the City Council. For example, the Board of Public Works has recommended adoption of an Exclusive Franchise agreement for the collection of solid waste within the City of Los Angeles. The Exclusive Franchise Agreement would apply to waste collection for all commercial property owners and tenants and multifamily properties, including rental units covered by the Rent Stabilization Ordinance. This action is intended to generate a higher waste diversion rate by requiring mandatory commercial recycling.

The major issue related to residential neighborhoods is the location of the waste-sheds that are to be located throughout the City. The waste-sheds serve as the temporary repository for waste separation of recyclable materials. These facilities will produce environmental issues which will be of concern to the residents in adjacent and nearby neighborhoods. It is also likely that the waste-sheds will produce odors, attract vermin, and possibly lead to ground contamination. Any and all of these conditions may affect the quality of life for adjacent and nearby residential neighborhoods. These issues should be fully investigated and findings shared with residents in affected neighborhoods.

It is critical that single-family property owners, tenants and small multifamily property owners in the neighborhoods located within the affected radius of the eleven proposed waste-sheds are provided with an opportunity to hear the arguments for and against the proposed Exclusive and Non-Exclusive Franchise agreements. This is an example of a major issue which requires open and well publicized meetings to allow testimony by all concerned parties and to disclose findings from studies and reports related to the proposed Exclusive Franchise Waste Collection Agreement. We also need to know the extent of outreach conducted by our City departments to neighborhood councils on these major issues.

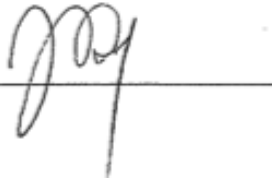
I THEREFORE MOVE that the Neighborhood Councils be requested to report to the Education and Neighborhoods Committee on their process for community outreach efforts as well as on the status of their understanding and awareness of major, key issues pending before the City Council, including, for example, the proposals to establish eleven waste-sheds in their neighborhoods to serve as the temporary repository for waste separation of recyclable materials, as well as other key issues.

PRESENTED BY



BERNARD C. PARKS  
Councilman, 8<sup>th</sup> District

SECONDED BY



MAY 25 2012

**Exhibit D**  
**DRAFT BUDGET 2012 - 2013**

Available to Budget	Proposed Budget	Current Year Budget
Annual Allocation	37,000.00	40,500.00

**Budget**

**100 Operations**

Office Supplies	250.00	200.00
Copies	400.00	400.00
Office Equipment	450.00	450.00
Staffing/Apple One	0.00	0.00
Storage	600.00	400.00
Board Retreat	700.00	400.00
Election	1,130.00	40.00
General Operations	900.00	700.00
<b>sub Total Operations</b>	<b>4,430.00</b>	<b>2,590.00</b>

**200 Outreach**

Copies / Printing	500.00	500.00
Facilities For Public	2,700.00	2,200.00
Refreshments	750.00	650.00
Web Site & e-mail	1,000.00	1,900.00
Advertising & Promotions	500.00	0.00
Newsletter Production	515.00	515.00
Newsletter Printing	1,900.00	1,900.00
Newsletter Delivery	1,500.00	1,400.00
General Outreach	1,405.00	500.00
<b>sub Total Outreach</b>	<b>10,770.00</b>	<b>9,565.00</b>

**300 Community Improvement**

Oakwood BBQ	2,000.00	3,245.00
Toy Drive	2,000.00	2,000.00
Neighborhood Community Projects	13,200.00	13,200.00
General Community Projects	4,600.00	4,600.00
<b>sub Total Community Improvement</b>	<b>21,800.00</b>	<b>23,045.00</b>
<b>Total</b>	<b>37,000.00</b>	<b>35,200.00</b>
<b>Encumbered Outreach Election Funds [2011-12]</b>	<b>5,300.00</b>	<b>5,300.00</b>
<b>Total Expenditures</b>	<b>42,300.00</b>	<b>40,500.00</b>

## **Exhibit E**

### **Community Care Facilities Ordinance**

March 20, 2012

Honorable Councilmembers Los Angeles City Hall 200 North Spring Street Los Angeles,  
California 90012

Re: File No. 11-0262: Community Care Facility, Licensed; Residential Care Facility for the Elderly, Licensed; and Alcoholism or Drug Abuse Treatment Facility, Licensed.

Dear Councilmembers:

We, the undersigned, are affordable housing providers, lawyers, and advocates for homeless people, veterans, and individuals with disabilities. We write with strong objections to the proposed Community Care Facilities Ordinance, in particular the parolee/probationer provisions and the provisions requiring tenants in low-density zones to share no more than one written or verbal lease.

Our organizations are deeply concerned that the proposed ordinance will increase homelessness among families, youth, veterans, people with disabilities, and seniors. The proposed single lease requirement effectively prohibits siting shared permanent supportive housing<sup>1</sup> in low-density zones. In order to comply with the ordinance, developers would be stripped of important sources of funding which require residents in supportive housing to each have his or her own lease. By limiting shared housing arrangements, the proposed ordinance will also devastate the 43,000 households in Los Angeles who share single family homes in order to make housing more affordable. Families who share housing will either face homelessness, or will be forced to share a lease, leaving them vulnerable to eviction should a co-tenant violate the lease.

Moreover, the parolee/probationer provision would thwart efforts to build permanent supportive housing for the reentry population in any zone in the City by forcing developers to obtain a conditional use permit (and outright prohibiting such homes in low-density zones). Data makes clear that probationers and parolees are more likely to recidivate when homeless than when housed, making probationers/parolees living on the streets a far greater threat to public safety than probationers/parolees who are housed.

The ordinance also fails to accomplish its intended purpose. The provision requiring tenants in R1 or R2 zones to share a single lease purports to respond to neighborhood concerns about nuisance homes. We share these concerns – nuisance homes may threaten the health and safety of neighborhoods and should be addressed. However, the single lease requirement has no effective way to address this concern since homes disrupting low-density neighborhoods can simply comply with the law's letter and place all residents on a single written lease. In fact, nothing in the ordinance prevents an unlimited number of residents residing in a single-family dwelling, as long as all of the residents had a single written or oral lease. Such a home could be noisy, overcrowded, unsafe, and a nuisance to others, but would still not be in violation of the proposed ordinance. Meanwhile, a safe and well-managed home with multiple leases housing people that would otherwise be homeless would not be permitted.

Last, as detailed in letters from multiple law firms,<sup>2</sup> by limiting housing options for people with

disabilities, the proposed ordinance violates federal and state anti-discrimination laws, including the federal Fair Housing Act, the Americans with Disabilities Act, the California fair housing laws, and the California constitutional right to privacy. Moreover, passing this ordinance could place millions of HUD dollars in jeopardy because the City would be in violation of its duty to affirmatively further fair housing.

Should the ordinance pass, the City should expect to defend lawsuits brought by individuals with disabilities seeking to protect their civil rights.

Countless organizations have commented on the ill-conceived nature of this ordinance. Voting for this ordinance in its current form would be an abdication of your duty to the City of Los Angeles and its residents. We urge you to vote NO and to find real solutions to the problem of nuisance homes in our City.

A New Way of Life Reentry Project  
ACLU of Southern California  
Affordable Living for the Aging  
Amity Foundation

Bet Tzedek Legal Services  
Clifford Beers Housing, Inc.  
Coalition for Economic Survival  
Coalition for Responsible Community Development Corporation for Supportive Housing

Disability Rights California  
Disability Rights Legal Center  
East LA Community Corporation  
Healthy Homes Collaborative  
Historical Monument One-Fifty-Seven  
Home For Good Homes for Life Foundation  
Housing Works  
Inner City Law Center

Yours,

A New Way of Life Reentry Project  
ACLU of Southern California  
Affordable Living for the Aging  
Amity Foundation  
Bet Tzedek Legal Services  
Clifford Beers Housing, Inc.  
Coalition for Economic Survival  
Coalition for Responsible  
Community Development  
Corporation for Supportive Housing  
Disability Rights  
California Disability Rights Legal Center  
East LA Community Corporation  
Healthy Homes Collaborative  
Historical Monument One-Fifty-Seven  
Home For Good Homes for Life Foundation  
Housing Works  
Inner City Law Center

## EXHIBIT F

### NEIGHBORHOOD COUNCIL 2012 ELECTIONS

#### **Election Procedures Stipulation Worksheet**

The following information provides the primary elements for this Neighborhood Council (NC) election and is taken from the NC's bylaws and 2010 Election Procedures. This worksheet supplements the policies and procedures in the Neighborhood Council 2012 Election Manual. **Please take Board action to confirm the information and to provide the additional information (\*) needed to administer the elections. The Board may choose to make changes to the checked items, which will supersede any conflicting bylaws language. We will then update the bylaws accordingly. The defaults shall take effect if this worksheet is not returned to the Department of Neighborhood Empowerment (Department) by July 1, 2012.** Please return via email to [elections@empowerla.org](mailto:elections@empowerla.org) or by fax to (818) 582-2849.

#### **VENICE NEIGHBORHOOD COUNCIL**

**Election Region:** 11

**Election Date:** Sunday, October 28, 2012

**\*Election Time:** please provide a 4 hour window between the hours of 9 am to 8 pm for the Department to hold the elections. A 6 hour window is available by request. Default will be 10 am to 2 pm on Saturday or Sunday and 4 pm to 8 pm from Monday through Friday.

ELECTION DURATION     4 HOURS     6 HOURS

START TIME: 10:00 AM    END TIME: 4:00 PM

**\*Election Location** - must be within the NC's boundaries, comply with the Americans with Disabilities Act, have adequate parking, and be available on the election 2 hours before and after the election time window. **The NC must confirm the location availability.** Location fee maximum: \$200. Default will be the Department's selection.

LOCATION NAME: \_Westminster Elementary School

ADDRESS: 1010 Abbot Kinney Blvd., Venice, CA 90291

---

Location Contact Person

---

Location Contact Person's Email

Phone

**The NC boundaries, map, open Board seats and qualifications for candidates and voters for this election will be taken from the NC's approved bylaws.**

**Candidate Verification:** CANDIDATES WILL BE VERIFIED VIA DOCUMENTATION

**Stakeholder Verification:** STAKEHOLDERS WILL BE VERIFIED VIA DOCUMENTATION

**Minimum Stakeholder Voting Age:** 16 years old at the time of the election

**\*Vote-by-Mail** - available for the 2012 election with a minimum \$500 start up fee and additional charges based on number of ballots and postage paid by the NC.  NO (Default)  YES

## VENICE NEIGHBORHOOD COUNCIL

### Election Timeline

TIMELINE ELEMENTS	FORMULA	
Election Region	1-12	6/28/2012
Start Regional Meetings	E-90-120	Recommended
Start Candidate Outreach	E-90-120	Recommended
Call for Candidates + VBM	E-60	8/29/2012
Regional and Individual NC Candidate Info Session	After E-30	10/9/2012
Candidate Filing Deadline + VBM Requests DUE	E-30	9/28/2012
Candidates Verified	E-25	10/3/2012
VBM MAILED	E-15	10/13/2012
VBM Ballot Received	E-1	10/27/2012
<b>ELECTION DAY</b>	<b>E</b>	<b>10/28/2012</b>
Recount Request DUE	E+3	10/31/2012
Challenges DUE	E+5	11/2/2012
Challenges RESOLVED	DUE + 30	12/2/2012
Election Materials RELEASED	Challenge Resolved+6 months	

**PLEASE NOTE**  
 If after the Candidate Filing Verification Date, all the Board seats are uncontested, i.e. have only one or no candidates, the Department will hold a Board Affirmation town hall instead of an election for the Neighborhood Council. If one to three seats are contested, then the Department may hold a shortened election time frame of two hours for the Neighborhood Council instead of the four or six. These changes were developed as a cost saving measure for elections.

### NC Election/Outreach Contact Information (if applicable)

Election Chair: Ivan Spiegel [parliamentarian@venicenc.org](mailto:parliamentarian@venicenc.org) 310 821-9556  
 Elizabeth Wright [lizabethwright@gmail.com](mailto:lizabethwright@gmail.com) 310 821-9719

Outreach Chair: Matt Kline [matt.kline@venicenc.org](mailto:matt.kline@venicenc.org) 310 295-7347

**\*Please complete and return the attached Outreach Plan with this worksheet. Also, please include a current Board roster with the information in the attached template. Please note that the personal contact information will be kept private and should not be the Neighborhood Council's mailing address and contact number.**

### DECLARATION

We, the persons authorized by the above-named Neighborhood Council to execute this Election Procedures Stipulation Worksheet, under penalty of perjury, declare that a Brown Act noticed Neighborhood Council public meeting was held with a quorum of the Board present, and the information in this document and attachments was approved as an official action of the Board per the Neighborhood Council's bylaws. If requested, we will provide the Neighborhood Council agenda and minutes or resolution supporting the approval of this document.

Date of Board Action: \_\_\_/\_\_\_/\_\_\_ Board  
 Vote: \_\_\_yes\_\_\_no\_\_\_abstentions

President/Chair Signature: \_\_\_\_\_ 2<sup>nd</sup> Signatory  
Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print  
Name: \_\_\_\_\_

Email: \_\_\_\_\_  
Email: \_\_\_\_\_

Phone: \_\_\_\_\_  
Phone: \_\_\_\_\_

Please contact Grayce Liu with any questions or if you require electronic support in submitting this document: (213) 978-1551 or [grayce.liu@lacity.org](mailto:grayce.liu@lacity.org).

## NEIGHBORHOOD COUNCIL ELECTION OUTREACH PLAN

**PLEASE PROVIDE INFORMATION** below on how your Neighborhood Council will conduct Stakeholder Outreach for the 2012 elections. The Department recommends incorporating Election Outreach into your existing outreach methods and planned events as well as working with other Neighborhood Councils in your region to maximize outreach funds.

1). What is your Neighborhood Council's **Election Outreach BUDGET**: \$ \_\_\_\_\_

2). **Election GOALS**: # of Candidates: 63 # of Voters in the Election: 1000

3). **Election PUBLICITY**: How will your Neighborhood Council recruit candidates and publicize the election?

*(please check all boxes that apply)*

Digital/Online Campaign  Website  E-mail Database  E-Newsletter  Twitter

YouTube  Facebook

Other:

**Google+** \_\_\_\_\_

Print Campaign  Newsletters  Flyers  Direct Mail  Street Banners

Postings  A-Frames

Other: \_\_\_\_\_

Media Campaign  Cable Channel 35  Radio Spots  Public Service  
Announcements

Other: \_\_\_\_\_

Canvassing Campaign  Council Meeting Announcements  Neighborhood Walks   
Telephone Chain

Other: \_\_\_\_\_  
\_\_\_\_\_

Regional Campaign  No  Yes, please explain:-  
\_\_\_\_\_

**4). Which of these organizations will your Neighborhood Council enlist to help publicize the elections?**

*(please check all that apply)*

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> CPAB   | <input type="checkbox"/> Social Services/Food Banks           | <input checked="" type="checkbox"/> X                                   |
| Homeowners/Residential Associations   |   |   |
| <input checked="" type="checkbox"/> Chamber of Commerce                         | <input type="checkbox"/> Religious Institutions               | <input checked="" type="checkbox"/> X Local Parent-Teacher Associations |
| <input checked="" type="checkbox"/> Local Library                               | <input checked="" type="checkbox"/> X Historical Associations | <input checked="" type="checkbox"/> X Community Based Organizations     |
| <input type="checkbox"/> Other Organizations <i>(Please describe):</i><br>_____ |   |   |

**5). How will your Neighborhood Council incorporate Election Outreach into your existing outreach events?**

Every year the VNC helps organize a local BBQ in July which is a major outreach tool for our organization. We will promote the upcoming elections and will have a booth to provide information in hope of increasing public awareness and recruiting candidates. We will also announce the upcoming elections at upcoming Board and Committee meetings, and asking participants to begin spreading the word to their own networks.

\_\_\_\_\_  
\_\_\_\_\_

**6). Other information:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach any pertinent outreach materials. Thank you!**



## **Exhibit G**

### **Telecommunication Tower and Antenna Policy for Venice**

4-22-2012

**Goal:** the goal of the committee is to develop a comprehensive plan that addresses the Venice Stakeholders' needs from a safety, aesthetics, and coverage point of view that is sustainable and flexible enough to withstand the change of the community and technology, is in keeping with the eclectic and diverse nature of the Venice Community, and provides clear and effective guidelines to the carriers.

**Recommendation:** To place a moratorium on the addition of new cell phone towers and antennas for up to one year , until the research necessary to develop such a policy can be developed in conjunction with the community and the carriers.

**Considerations:**

- How do we define the capacity needed to serve the community, given this is a beach community and has large influxes in usage? We should not use peak capacity, but establish a baseline that is sufficient to provide residents with coverage, and not overbuild for peak beach traffic.
- What are the coverage requirements for the area and what is the current coverage?
- How safe is the equipment, standing towers, on-roof models, transmitters on polls, etc. ? What are the exposure and visual line-of-site guidelines?
- Policy to ensure by-right as defined in law is respected for both telecommunications carriers and the Venice Stakeholders equally.
- In keeping with the unique character of the community, installation priorities should include:
  - Location of equipment: the equipment, where possible, shall be located within the public right-of-way, unless there is a coverage or safety issue for the equipment being located on public land and that proceeds from the leases of the space to the carriers be held in a trust to help the community for improvement of the land and the structures.
  - Public art project

← These structures should be developed in a manner that would allow them to

be used as displays of art as well as telecommunication stations.

← •There shall be a Venice Neighborhood Council committee established to review and approve the installations.

← •Consideration should be given to local artists.

o Architectural masking to hide equipment on existing structures so that it blends into the existing façade of that building or structure.

o Co-location of equipment with three carriers minimum at each installation site.

o Sizing equipment to serve regional density

o Meets VSP and LUP limits

o That obsolete equipment be upgraded and equipment not in service be removed by the carrier within 60 days of removal from service.

#### Definitions:

**Community Safety:** The equipment manufacturers are required by the FCC to define a "service safety area". This needs to be translated into power at the closest object affected (house across the street, playground, etc.). So, if five minutes at five feet is published to be an unsafe working condition, if we move 50 feet back, how long does it takes to equate the same unsafe value at five minutes?

**Equipment Coverage:** A formula needs to be established that will serve the community over time and defines location spacing based on effectiveness of the equipment used. Example: where DAS and Pico transceivers could be spaced closer than a base station with antennas.

## Exhibit H

### 2011 - 2012 Expenditures to Budget April 22, 2012 - May 21, 2012

	DONE Category	Current Yr Budget by Acct	% of Bdgt	Amt spent Current Month	Amt Spent Current Fiscal Year	Amt Available to Spend	% Budget Remain
Annual Allocation		\$40,500.00					
Rollover							
<b>Sub Unallocated Budget</b>		<b>\$40,500.00</b>					
Neighborhood Comm. Projects 10-11		16,000.00					
<b>Total</b>		<b>56,500.00</b>					
<b>Budget</b>							
<b>100 Operations</b>							
Office Supplies	OFF	\$200.00		\$0.00	\$179.18	\$20.82	10%
Copies	OFF	\$400.00		\$54.00	\$358.63	\$41.37	10%
Office Equipment	OFF	\$450.00		\$0.00	\$0.00	\$450.00	100%
Staffing/Apple One	TAC	\$0.00		\$0.00	\$0.00	\$0.00	0%
Telephone Expense	MIS	\$0.00		\$0.00	\$0.00	\$0.00	100%
Storage	FAC	\$2,325.00		\$0.00	\$187.00	\$2,138.00	92%
Board Retreat	EDU	\$400.00		\$0.00	\$0.00	\$400.00	100%
General Operations	MIS	\$700.00		\$7.14	\$331.60	\$368.40	53%
<b>sub Total Operations</b>		<b>\$4,475.00</b>	<b>8%</b>	<b>\$61.14</b>	<b>\$1,056.41</b>	<b>\$3,418.59</b>	<b>76%</b>
<b>200 Outreach</b>							
Copies / Printing	POS	\$625.00		\$0.00	\$390.90	\$234.10	37%
Facilities For Public	FAC	\$2,200.00		\$0.00	\$1,096.96	\$1,103.04	50%
Refreshments	EVE	\$700.00		\$50.00	\$675.65	\$24.35	3%
Web Site & e-mail	WEB	\$1,900.00		\$70.00	\$813.33	\$1,086.67	57%
Advertising & Promotions	ADV	\$0.00		\$0.00	\$0.00	\$0.00	0%
Newsletter Production	NEW	\$515.00		\$0.00	\$515.00	\$0.00	0%
Newsletter Printing	NEW	\$1,900.00		\$1,904.00	\$1,904.00	-\$4.00	0%
Newsletter Delivery	NEW	\$1,400.00		\$1,510.00	\$1,510.00	-\$110.00	-8%
Elections	ELE	\$40.00		\$0.00	\$0.00	\$40.00	100%
General Outreach	EVE	\$500.00		\$0.00	\$152.25	\$347.75	70%
<b>sub Total Outreach</b>		<b>\$9,780.00</b>	<b>17%</b>	<b>\$3,534.00</b>	<b>\$7,058.09</b>	<b>\$2,721.91</b>	<b>28%</b>
<b>300 Community Improvement</b>							
Venice Community BBQ	CIP	\$5,245.00		\$0.00	\$1,733.08	\$3,511.92	67%
Neighborhood Commun Proj 2011-12	CIP	\$13,200.00		\$3,827.25	\$9,249.10	\$3,950.90	30%
General Community Projects 2011-12	CIP	\$2,500.00		\$0.00	\$2,488.31	\$11.69	0%
<b>sub Total Comm Improvement</b>		<b>\$20,945.00</b>	<b>37%</b>	<b>\$3,827.25</b>	<b>\$13,470.49</b>	<b>\$7,474.51</b>	<b>36%</b>
Elections [Encumbered]	ELE	\$5,300.00					
<b>Total</b>		<b>\$40,500.00</b>		<b>\$7,422.39</b>	<b>\$21,584.99</b>	<b>\$7,474.51</b>	<b>\$0.36</b>
Neighborhood Commun Proj 2010 - 2011	CIP	\$16,000.00		\$5,375.00	\$10,380.09	\$5,619.91	

**Community Improvement Projects**

		Current Yr Budget by Acct	% of Bdgt	Amt spent Current Month	Amt Spent in		% Budget Remain n
					Current Fiscal Year	Amt Available to Spend	
<b>Neighborhood Comm Projects</b>							
<b>2010 -2011</b>							
Masters in the Chapel- Concert	CIP	\$1,900.00		\$0.00	\$1,900.00	\$0.00	0%
Walgrove Elem-Cafeteria Beautification	CIP	\$1,325.00		\$0.00	\$1,422.77	-\$97.77	-7%
Venice Canals Found.- Coastal Access Path	CIP	\$1,900.00		\$1,900.00	\$1,900.00	\$0.00	0%
Venice Historical Society- Venice Workbook	CIP	\$1,900.00		\$1,900.00	\$1,900.00	\$0.00	0%
Venice Canals Association- Bridges	CIP	\$1,700.00		\$0.00	\$0.00	\$1,700.00	100%
Carnevale	CIP	\$1,400.00		\$0.00	\$0.00	\$1,400.00	100%
Couer d'Alene-Wildilfe mural	CIP	\$1,400.00		\$0.00	\$641.14	\$758.86	54%
Beethoven Elem-Learning Garden	CIP	\$1,400.00		\$0.00	\$41.48	\$1,358.52	97%
Venice Vintage Motorcycle Rally	CIP	\$500.00		\$0.00	\$0.00	\$500.00	100%
Venice Art Crawl	CIP	\$1,000.00		\$0.00	\$1,000.00	\$0.00	0%
Venice Japanese-American- Marker	CIP	\$1,300.00		\$1,300.00	\$1,300.00	\$0.00	0%
Spring Fling	CIP	\$275.00		\$275.00	\$275.00	\$0.00	0%
<b>Total</b>		<b>\$16,000.00</b>		<b>\$5,375.00</b>	<b>\$10,380.39</b>	<b>\$5,619.61</b>	<b>35%</b>

<b>Neighborhood Community Projects 11-12</b>							
<b>2011- 2012</b>							
Mark Twain Middle School- Ringers		\$3,000.00	23%	\$3,000.00	\$3,000.00	\$0.00	0%
Broadway Elementary- Outdoor Classroom		\$3,000.00	23%	\$0.00	\$546.26	\$2,453.74	82%
Boys & Girls Club-Sewing Project		\$2,000.00	15%	\$0.00	\$1,000.00	\$1,000.00	50%
Venice Library-Collection		\$3,000.00	23%	\$0.00	\$2,921.59	\$78.41	3%
Westminster Elementary- Beautification		\$1,500.00	11%	\$827.25	\$1,527.71	-\$27.71	-2%
Westside Global Aware Magnet-Spring Fling		\$700.00	5%	\$0.00	\$253.54	\$446.46	64%
<b>Total</b>		<b>\$13,200.00</b>		<b>\$3,827.25</b>	<b>\$9,249.10</b>	<b>\$3,950.90</b>	<b>30%</b>

<b>General Comm Improvement</b>							
<b>2011-2012</b>							
<b>Total Available</b>		\$2,500.00				\$2,500.00	
Oakwood Toy Drive		\$2,000.00		\$0.00	\$1,988.12	\$2,000.00	1%
Holiday turkeys		\$500.00		\$0.00	\$500.00	\$500.00	0%
Map Your Neighborhood		\$1,000.00		\$0.00	\$0.00	\$1,000.00	100%
Neighborhood Watch		\$2,000.00		\$0.00	\$0.00	\$2,000.00	100%
<b>Total Allocated</b>		<b>\$5,500.00</b>					
<b>Total To be Allocated</b>		<b>-\$3,000.00</b>					
<b>Total Spent</b>				<b>\$0.00</b>	<b>\$2,488.12</b>	<b>\$11.88</b>	<b>0%</b>



U.S. BANK CORP. SERVICE CENTER  
P. O. BOX 6343  
FARGO, ND 58125-6348



000011758 1 MB 0.101 106481611520018 P  
HUGH HARRISON  
VEHICLE NC  
2808 GRAYSON AVE  
VEHICLE CA 90291-4648

CITY OF LA - DOML

ACCOUNT NUMBER XXXX-XXXX-XXXX-1949  
STATEMENT DATE 05 21 12  
TOTAL ACTIVITY \$ 191.14

\*MEMO STATEMENT ONLY\*  
DO NOT REMIT PAYMENT

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
04-27	04-26	HSPS 05811000303007888 MARINA DEL RE CA PUR ID: 580 TAX: 0.00	21164072117478012075305	5402	7.14
04-27	04-25	OFFICE DEPOT #851 CULVER CITY CA PUR ID: 085120120428 TAX: 1.72	24445742117100620765073	5943	22.41
04-30	04-28	OFFICE DEPOT #851 CULVER CITY CA PUR ID: 085120120428 TAX: 0.01	24445742115100235846735	5943	0.11
04-30	04-28	OFFICE DEPOT #851 CULVER CITY CA PUR ID: 085120120428 TAX: 0.06	24445742115100235846719	5943	0.06
05-07	05-02	OFFICE DEPOT #851 CULVER CITY CA PUR ID: 085120120502 TAX: 1.35	24445742125100250840508	5943	11.23
05-07	05-05	90 ELIJA TESTONE MARINA DEL RE CA PUR ID: 34103726 TAX: 0.00	24582182127000767787282	5489	50.00
05-07	05-05	DIC IPOWVER 380-5382854 MA PUR ID: 33540727 TAX: 0.00	24306112126257088927816	5980	20.00
05-14	05-12	OTC CDNSTANTCONI.NC.COM 860-2827101 MA PUR ID: 1101282744787 TAX: 0.00	24306112133755518885837	5980	30.00
05-13	05-14	OFFICE DEPOT #851 CULVER CITY CA PUR ID: 085120120514 TAX: 1.00	244457421198100232978958	5943	13.43

HSC - Portage  
OFF - Copies  
OFF - Copies  
OFF - Copies  
OFF - Copies  
EVE - Refreshment  
WES - Hot  
WES - Email  
OFF - Copies

Default Accounting Code:		
CUSTOMER SERVICE CALL  800-344-5896	ACCOUNT NUMBER XXXX-XXX-XXXX-1949	
	STATEMENT DATE 05-21-12	DISPUTED AMOUNT \$ .00
SEND BILLING INQUIRIES TO:  C/O U.S. BANK CORP. SERVICE CENTER, INC. U.S. BANK NATIONAL ASSOCIATION HD P.O. BOX 6343 FARGO, ND 58125-6348	ACCOUNT SUMMARY	
	PREVIOUS BALANCE \$ 0.00	
	PURCHASES & OTHER CHARGES \$181.14	
	CASH ADVANCES \$ 0.00	
	CASH ADVANCE FEE \$ 0.00	
CREDITS \$ 0.00		
TOTAL ACTIVITY \$181.14		