



# Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / [www.VeniceNC.org](http://www.VeniceNC.org)

Email: [info@VeniceNC.org](mailto:info@VeniceNC.org)



## **Administrative Committee Minutes**

Extra Space Storage, Presidents Row Room

658 South Venice Blvd, Venice, 90291

**Monday, April, 11 2011 at 7:00 PM**

**Note:** (i) The Administrative Committee does not address or consider the merits of proposed agenda items. Its function is to determine whether a proposed agenda item will be placed on the next Board meeting agenda, postponed, referred to a specific committee for review and recommendation, treated as an announcement, or considered and resolved as a non-Board administrative matter. (ii) The Administrative Committee has the discretion to reorder consideration of matters on the agenda to accommodate stakeholders or for other reasons.

**All ACTIONS TAKEN, unless otherwise noted, were decided by unanimous vote and the chair abstained.**

### 1. Call to Order and Roll Call

**PRESENT:** Linda Lucks, Chair; Carolyn Rios; Cindy Chambers; Ira Koslow; Daffodil Tyminski; Hugh Harrison; Kristopher Valentine.

**ABSENT:** Joe Murphy.

### 2. Approval of the Administrative Committee Agenda

**ADCOM ACTION TAKEN: Agenda Approved**

### 3. Approval of outstanding Administrative Committee minutes

February 7, 2011 Administrative Committee Meeting Minutes

<http://venicenc.org/files/110207VNCAdComMinutes-JDM.pdf>

March 7, 2011 Administrative Committee Meeting Minutes

<http://venicenc.org/files/110307AdComDraftMinutes.pdf>

**ADCOM ACTION TAKEN: CR/DT Minutes not approved. Remanded to secretary to be properly formatted.**

### 4. Announcements & Public Comment on items not on the Agenda

**PUBLIC COMMENT:** Marc Saltzberg, Bruce Birch, DeDe Audet

**ADCOM ACTION TAKEN: Motion approved to discuss role of WRAC within the VNC at next month's Ad Com meeting (5/5/11)**

### 5. Old Administrative Committee Business

[Discussion and possible action regarding the following matters]:

**A** **Re-visit Fulfilling Duties & Responsibilities of the VNC Secretary;** (Cindy Chambers  
([chambers.cindy@gmail.com](mailto:chambers.cindy@gmail.com)))

- 1) Re-visit Expectations for Fulfilling VNC Secretary Role
- 2) Outline Plan for Remediation
- 3) Identify Actions Associated with Failure to Comply



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**ADCOM ACTION TAKEN: See 6A**

## 6. New Administrative Committee Business

- A**     Response to Stakeholder Letter Re: Joe Murphy; Linda Lucks ([President@Venicenc.org](mailto:President@Venicenc.org))  
**See AdCom Exhibit A**

Stakeholder Challis MacPherson asking that VNC Board of Officers take formal action to correct issue of possible Brown Act violations.

**ADCOM ACTION TAKEN: Task Force formed to work with Secretary on outstanding matters. A report will be given at next month's Ad Com Meeting on (5/5/11).**

- B**     Change of May Meeting Date due to Election; Ivan Spiegel ([parliamentarian@venicenc.org](mailto:parliamentarian@venicenc.org))

**MOTION:** To change the date for the May VNC Board meeting because it falls on the same date as the Congressional District election.

**ADCOM ACTION TAKEN: President will get a consensus on whether to hold May's board meeting on the 16<sup>th</sup> or the 24<sup>th</sup>.**

- C**     Consideration and approval of April 26, 2011 Proposed Board Agenda

**ADCOM ACTION TAKEN: Agenda Approved with the below items removed:**

- 7**     Bike Lanes on Main Street; Paul Backstrom ([paul.backstrom@lacity.org](mailto:paul.backstrom@lacity.org)) (**REFERRED to AD HOC MOBILITY COMMITTEE**)

January 2011 LADOT staff members for Councilman Bill Rosendahl provided a brief presentation on a proposal to add bicycle lanes on Main Street from the City of Santa Monica border to Windward Circle. At that meeting the VNC Board advised us that it would be appropriate to go through the full committee process, which we of course agreed to do.

- 8A**    Board Appointment and Responsibilities of Legal Liaison; (10 Minutes) Ira Koslow on behalf of the Rules and Election Committee ([ira.koslow@venicenc.org](mailto:ira.koslow@venicenc.org)) (**REMANDED to REC**)

**MOTION:** The VNC Board shall create the following Standing Rule:  
At the Board's regular November meeting of every year, the VNC Board shall appoint a Legal Liaison and Alternate Legal Liaison (should the Legal Liaison not be available) to seek legal advice from the City Attorney's Office. The Administrative Committee shall recommend a Legal Liaison and an Alternate Legal Liaison to the Board which may then appoint the individuals recommended by the Administrative Committee or appoint different individuals as it deems appropriate

Requests for legal advice can be submitted only by a Board member in writing to the Legal Liaison (or Alternate Legal Liaison) who shall be responsible for making all such requests and City Attorney responses immediately available to the Board and public, and shall further provide the Board with a report at all regular board meetings concerning the status of any legal advice requested from or provided by the City Attorney's Office.



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*This provision shall not apply to individual conflict of interest questions which can be presented by any such individual directly to the City Attorney's Office.*

*(Adopted unanimously by REC 03/02/2011)*

- 8G** **Support for the Neighborhood Council Congress**; Ivan Spiegel ([parliamentarian@venicenc.org](mailto:parliamentarian@venicenc.org))  
**(REFERRED to BUDGET COMMITTEE)**

**MOTION:** The VNC will support the Los Angeles citywide Neighborhood Council Congress being held on September 24, 2011 in the amount of...

- 8H** **Vera Davis Youth and Family Center Motion**; Ivonne A. Guzman on behalf of the Ocean Front Walk Committee ([ivonne.a.guzman@venicenc.org](mailto:ivonne.a.guzman@venicenc.org)) **(REFERRED to NEIGHBORHOOD)**

**MOTION:** The Vera Davis Center is a Historical Landmark in Venice which served as the Venice Public Library prior to serving as a community center, whereas it has been operating as the Vera Davis McClendon Youth and Family Center for 13 years providing multiple services to our community. Whereas; the Vera Davis Center has been operated by the Community Development Department. Whereas; the Venice Neighborhood Council has not been informed of plans for the Cultural Affairs Department to take over operations of the Vera Davis Center. Whereas the Venice Neighborhood Council has not held meetings on the proposed changes. Whereas the Ocean Front Walk Committee requests that the matter be brought before the Venice Neighborhood Council and the community prior to any changes.

Whereas the Ocean Front Walk Committee requests that the Venice Neighborhood Council be included in dialogue pertaining to changes in social services which affect the community on and off the boardwalk as well as any changes to our Historical buildings.

Be it resolved that the Venice Neighborhood Council asks the Community Development Department, Council District 11 and the Cultural Affairs Department to make no decision on the disposition of the Vera Davis Center until it receives community input and advice from the Venice Neighborhood Council.

*(Adopted unanimously by OFW Committee 03/30/2011)*

- 8I** **Advertising on OFW**; Ivonne A. Guzman on behalf of the Ocean Front Walk Committee ([ivonne.a.guzman@venicenc.org](mailto:ivonne.a.guzman@venicenc.org)) **(REMANDED to OFW. Needs letter.)**

**MOTION:** Whereas the Ocean Front Walk Committee requests that the Venice Neighborhood Council be informed of any plans regarding advertising and/or corporate logos etc. on and off the Ocean Front Walk and/or any other public parks in Venice and allow sufficient time for community input.

*(Adopted unanimously by OFW Committee 03/30/2011)*

- 8J** **Event Notification on OFW**; Ivonne A. Guzman on behalf of the Ocean Front Walk Committee ([ivonne.a.guzman@venicenc.org](mailto:ivonne.a.guzman@venicenc.org)) **(REMANDED to OFW. Needs letter.)**

**MOTION:** Whereas the Ocean Front Walk Committee requests that the Venice Neighborhood Council be notified of any city or county sanctioned events on the Ocean Front Walk including construction and filming, and that it be posted on the Venice Neighborhood Council's website.

*(Adopted unanimously by OFW Committee 03/30/2011)*

- 9 C** **Treasurers Report (REMOVED)**



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*After the last budget committee meeting, it was discussed at BONC that there was an increasing likelihood there would be no roll-over of funds from the 2010-2011 budget to the 2011-2012 budget. The treasurer is seeking guidance from AdCom and the Board on how to contend with this possibility.*

*The project was voted affirmatively by the Budget Committee by a unanimous vote.*

## **7. Announcements & Public Comment on items not on the Agenda**

## **8. Adjourn**



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## **Board of Officers Draft Meeting Agenda**

Westminster Elementary School (Auditorium)

1010 Abbot Kinney Blvd, Venice, 90291

Tuesday, April 26, 2011 at 7:00 PM

**BOARD MEETINGS:** The Venice Neighborhood Council holds its regular meetings on the third Tuesday of the month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. All are welcome to attend.

**TRANSLATION Services:** Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina 213.473.5391.

**POSTING:** The agenda and *non-exempt writings that are distributed to a majority or all of the board members in advance of regular and special meetings may be viewed* at Groundworks Coffee (671 Rose Ave.), Penmar Park (1341 Lake St), Beyond Baroque (681 Venice Blvd), the Venice Library (501 S. Venice Blvd), Oakwood Recreation Center (767 California St.), The Venice Ale House (425 Ocean Front Walk), and the VNC website (<http://www.venicenc.org>), or at the scheduled meeting. For a copy of any record related to an item on the agenda, please contact the VNC secretary at [secretary@venicenc.org](mailto:secretary@venicenc.org).

**PUBLIC COMMENT:** The public is requested to fill out a "**Speaker Card**" to address the Board on any Old or New Business item on the agenda and the Treasurer's Report. Comments from the public on these agenda items will be heard only when that item is being considered. Comments from the public on other agenda matters or on matters not appearing on the agenda but within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to two (2) minutes per speaker, unless modified by the presiding officer of the Board.

**DISABILITY POLICY:** The Venice Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request.

1. **Call to Order and Roll Call**
2. **Approval of the Agenda**
3. **Approval of Outstanding Board Minutes**  
March 15th, 2011 Draft Board Meeting Minutes

### **Announcements & Public Comment on items not on the Agenda**

[10 min, no more than 2 minutes per person – no board member announcements permitted]

4. **Governmental Reports (15 min)**
  - **LAPD:** Senior Lead Officer Peggy Thusing, (310-622-3968; [25120@lapd.lacity.org](mailto:25120@lapd.lacity.org))
  - **U.S. Representative Office,** Deputy Chief of Staff, Kate Anderson (310-643-3636; [kate.anderson@mail.house.gov](mailto:kate.anderson@mail.house.gov))
  - **State Assemblyperson** Betsy Butler, representative TBD
  - **Mayor Antonio Villaraigosa;** Jennifer Badger, West Area Representatives (310-479-3823; [jennifer.badger@lacity.org](mailto:jennifer.badger@lacity.org))
  - **City Councilperson Bill Rosendahl:** Cecilia Castillo, Field Deputy (310-568-8772; [cecilia.castillo@lacity.org](mailto:cecilia.castillo@lacity.org));
  - **Westside Regional Alliance of Councils:** Mike Newhouse, President ([mnewhouse@newhouseseroussi.com](mailto:mnewhouse@newhouseseroussi.com)); Alternate, Carolyn Rios;
  - **PlancheckLA:** VNC Rep Challis Macpherson ([Challis.Macpherson@Verizon.net](mailto:Challis.Macpherson@Verizon.net))
  - **LA Dept of Water & Power/Memoranda of Understanding:** VNC Rep DeDe Audet ([daudet@ca.rr.com](mailto:daudet@ca.rr.com))
  - **LAPD Community Police Advisory Board:** Nicolas Hippisley-Coxe, ([hippisley@earthlink.net](mailto:hippisley@earthlink.net))
  - **LAAlliance of NC's Representative:** Ivan Spiegel, ([ivan.Spiegel@venicenc.org](mailto:ivan.Spiegel@venicenc.org))



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## 5. Old Business

[Discussion and possible action regarding the following matters]

- A. **Bylaws Approval;** (10 Minutes) Ivan Spiegel on behalf of the Bylaws Task Force  
([parliamentarian@venicenc.org](mailto:parliamentarian@venicenc.org))

**See Exhibit A**

**MOTION:** The VNC Board approves the revised bylaws as submitted by the Bylaws Task Force.

- B. **Amendment to SR 4 (Community Improvement Project Funding Timetable) URGENT ACTION**  
Ivan Spiegel ([parliamentarian@venicenc.org](mailto:parliamentarian@venicenc.org))

**MOTION:** The VNC amends the timetable for Community Improvement Funding for the 2011- 2012 cycle to allow the final Board decision on funded projects to occur at it's May meeting (instead of June).

## 6. Consent Calander

[Discussion and possible action regarding the following matters]

- A. **Standing Rule regarding a records retention policy;** (5 Minutes) Ira Koslow on behalf of the Rules and Election Committee ([ira.koslow@venicenc.org](mailto:ira.koslow@venicenc.org))

**MOTION:** The VNC Board shall create the following Standing Rule:

The VNC will keep all VNC business records, including recorded minutes of meetings for a period of five years and, thereafter, all VNC business records may be destroyed.

(Adopted unanimously by REC 03/02/2011)

- B. **Amendment to SR 7;** (10 Minutes) Ira Koslow on behalf of the Rules and Election Committee

**MOTION:** The VNC shall amend Standing Rule 7 to read: The President shall return the approved version by email to the proponents with a copy to the Secretary for VNC records **and to the Board.** (change in bold)

(Adopted unanimously by REC 03/02/2011)

- C. **Ban single-use Plastic Bags in the city of Los Angeles;** Kristopher Valentine on behalf of the Environmental Committee ([kristopher.valentine@venicenc.org](mailto:kristopher.valentine@venicenc.org))

**See Exhibit B**

**MOTION:** The Venice Neighborhood Council supports a citywide ban on single-use plastic bags, as has been done by Santa Monica on January 25<sup>th</sup>, 2010 and Los Angeles County on November 16<sup>th</sup>, 2010.

(Adopted unanimously by Environmental Committee 03/08/2011)

## 7. Scheduled Announcements (5 Minutes)

- **President:** Linda Lucks ([president@venicenc.org](mailto:president@venicenc.org))
- **Vice President:** Carolyn Rios ([VP@venicenc.org](mailto:VP@venicenc.org))
- **Food Truck Update;** Jed Pauker ([jed.pauker@venicenc.org](mailto:jed.pauker@venicenc.org))



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Status report on Venice Food Truck operations and City Task Force work to recommend new regulation of local Mobile Food Vendor operations

- **Community Improvement Projects Up-Date:** Ivan Spiegel ([parliamentarian@venicenc.org](mailto:parliamentarian@venicenc.org))
- **CD36 Candidate Forum (April 27<sup>th</sup>);** Marc Saltzberg ([marc.saltzberg@venicenc.org](mailto:marc.saltzberg@venicenc.org))
- **Update on Status of the Vera Davis Youth and Family Center (10 Minutes);** Linda Lucks ([President@Venicenc.org](mailto:President@Venicenc.org))  
Arturo Pina, District Director, Councilman Rosendahl, Clifford Weiss, Director, Central - West Region, Community Development Department and Olga Garay, Executive Director, Department of Cultural Affairs will present a status report on the future of the Center in the light of budgetary crisis.
- **Update on Changing Location and Sale of the Venice Post Office;** Linda Lucks & Amanda Seward ([President@Venicenc.org](mailto:President@Venicenc.org))  
Eduardo Ruiz, District Director of the USPO (or other PO representative) will report on the plans to move the Venice Post office to the Postal Annex across the street and plans to sell the old post office with historical status preserved.

USPO officials in Washington, DC and here are in touch with the VNC legal liaison and Kate Anderson of the 36th District Congressional office, and will ask for cooperation of the VNC organizing a community meeting soon regarding updates of the plans which are in the preliminary stages.

- **Clean Water (Wastewater) Program;** Joann Moss ([joann.moss@lacity.org](mailto:joann.moss@lacity.org))  
The Bureau of Sanitation would like to attend one of your upcoming meetings to share with your membership how the Clean Water (Wastewater) Program is working for you, discuss how we hope to do more, and receive your input and comments.

## 8. New Business

[Discussion and possible action regarding the following matters]

- A** **Solar Waste Compactor Pilot Program in Venice Beach;** Kristopher Valentine on behalf of the Environmental Committee ([kristopher.valentine@venicenc.org](mailto:kristopher.valentine@venicenc.org)) **See Exhibit C**

Presentation by James Poss (206-604-9818, [jposs@bigbellysolar.com](mailto:jposs@bigbellysolar.com)) of BigBelly Solar regarding the efficacy of Solar-powered Waste Compaction system in reducing the fiscal and environmental toll of waste collection.

Solar-powered, public-space compactors reduce litter, collection costs and air pollution by up to 80%. Attached recycling modules foster recycling. The devices are proven in 47 states and 30 countries. Currently, hundreds of machines are deployed with success in LA Parks, Ports, BID's and nine LACCD Campuses.

**MOTION:** The Venice Neighborhood Council supports the implementation of a Solar-powered Waste Compaction system with attached recycling modules in Venice parks and public streets to reduce the fiscal and environmental toll of waste collection.

(Adopted unanimously by Environmental Committee 03/08/2011)



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**B** **Downtown Stadium and Convention Center Renovation**; Mike Newhouse on behalf of Westside Regional Alliance of Councils (WRAC) ([mnewhouse@newhouseseroussi.com](mailto:mnewhouse@newhouseseroussi.com))  
**MOTION:** The VNC opposes public funding (including interest on infrastructure bonds and no forgiveness of loans), require market-rate lease of city land, and a full Environmental Impact Report with no appellate or to other exemptions.

**C** **Properly permitted street furniture in the Coastal Zone**; (5 Minutes)Carolyn Rios on behalf of the Neighborhood Committee and Sherie Scheer ([sherie.scheer@verizon.net](mailto:sherie.scheer@verizon.net))

**See Exhibit D**

**MOTION:** The VNC believes that the Los Angeles Department of Public Works allowed CBS Outdoor to place street furniture west of Lincoln without a Coastal Development Permit and is therefore in violation of the Coastal Act.

**9. Treasurers Report**; Hugh Harrison (5 minutes)  
 [Discussion and approval of financial statements]

**See Exhibit E**

- A** Attached is the report on expenditures for the period February 22, 2011, through March 21, 2011.
- B** The Budget Committee is requesting the allocation of funds from the Board’s community project to the pre-event expenditures for the 2011 Venice Community Barbecue.

**MOTION:** The Venice Community Barbecue Committee has requested and the Budget Committee has approved the financial capacity to fund \$600 towards the preliminary expenses for the 2011 community barbecue.

The project was voted affirmatively by the Budget Committee by a unanimous vote.

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**Announcements & Public Comment on items not on the Agenda**

[10 min, no more than **1 minute per person** – no board member announcements permitted]

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**10. Board Member Comments on subject matters within the VNC jurisdiction.**  
 [10 min, no more than 1 minute per person]

**11. Adjourn** (approx. 10:00PM)

**List of Venice Neighborhood Council Committees & Chairs – Volunteers Welcome**

<b>Administrative</b>	Linda Lucks
<b>Neighborhood</b>	Carolyn Rios
<b>Outreach</b>	Marc Saltzberg
<b>Budget</b>	Hugh Harrison
<b>Ocean Front Walk</b>	Ivonne Guzman
<b>Arts</b>	Clark McCutcheon, Daffodil Tyminski
<b>Education</b>	Peter Thottam
<b>Environment</b>	Barbara Lonsdale
<b>Public Safety</b>	Nicolas Hippisley-Coxe
<b>Land Use and Planning</b>	Jake Kaufman
<b>Rules &amp; Elections</b>	Ira Koslow
<b>Santa Monica Airport</b>	Laura Silagi & Amanda Seward
<b>Visitor Impact</b>	Amanda Seward