

ARTICLE III — MEMBERSHIP

A. GRVNC Community Stakeholders. “GRVNC Community Stakeholders” are defined as individuals who live, work, or own property within the GRVNC boundaries.

ARTICLE VI — ELECTIONS

A. Timing

Elections for the GRVNC Board of **Neighborhood Representatives** shall be held **bi-annually (every two years)** at the **September** GRVNC Election meeting. The only order of business at the annual Election Meeting shall be the election of the Board of **Neighborhood Representatives. The Election shall elect all twenty-one (21) Representatives. Terms of the Elected Representatives shall become effective after the Independent Election Administrator certifies the Election or October 1, whichever is later. The Elected Representatives will be seated pending the results of any recount or election challenge.** Special Election Meetings may additionally be called where a vote of the GRVNC Voting Membership is required, as specified in these bylaws.

E. Credentials

A Valid Credential(s) ~~may be~~ **is** required at the time of registration to prove Community Stakeholder status **before a new Voting Member may cast a ballot. In addition, on the day of the election, valid identification will be required of any previously registered existing Voting Member before they may cast a ballot.**

If a new or existing member is unable to provide proof of stakeholder status on the day of the election, they may cast a Provisional Ballot which will be held as provisional until such time as the Election Committee receives proof of stakeholder status from that Voting Member.

Proof of Community Stakeholder status will be accepted per the standards adopted by the Rules and Elections Committee **which will include, at a minimum, proof of identity and verifiable proof of stakeholder status.**

ARTICLE IV — BOARD OF OFFICERS

B. Seven (7) Executive Officers elected at-large (i.e. any Voting Member may run for and vote for any at-large office), including:

1. President

- **Chair of the General Board of Officers and Executive Committee meetings.**
- **Appoints chairs of the Ad Hoc Committees, subject to review by Executive Committee**
- **Chief liaison with other Neighborhood Councils**

2. Vice President

- **Assumes the duties of the President when the President is unavailable**
- **Chair of the Government Relations Committee**
- **Chief liaison with LA City and other government agencies for delivery of Community Impact Statements and other correspondence**
- **Oversight of Standing and Ad Hoc Committees**

3. Secretary

- **Responsible for producing accurate minutes of General, Board of Officer and Executive Committee meetings and submitting them for public posting no later than seven (7) days after the meeting**
- **Maintain any public records of the GRVNC**
- **Receive and log all submissions and correspondence to GRVNC and refer them to the appropriate officer or committee within seven (7) days**

4. Treasurer

- **Oversees the finances of the GRVNC to assure total compliance with all LA Cty requirements**
- **Chair of the Budget, Finance and Fundraising Committee**
- **Co-signs with a designated Executive Committee member all checks over \$100**
- **Submits financial reports to the Board of Officers at every regular meeting**

5. Communications Officer

- **Chair of the Communications Committee**
- **Oversees the maintenance and updating of the GRVNC website for all internal communications with stakeholders**
- **Responsible for the on-time posting of all meeting notices and agendas**
- **Responsible for posting of the minutes of meetings received from the Secretary or Committee Chairs within 3 days**

6. Community Outreach Officer

- **Chair of the Community Outreach and Events Planning Committee**
- **Puts on a Town Hall meeting quarterly**
- **Works with other Board of Officer members and Committees to promote participation in GRVNC activities**

7. Land Use and Planning Committee Chair

- **Chair of the Land Use and Planning Committee**
- **Responsible for all required reports to the Board**

The Immediate Past President shall be, as implied by the name, a non-elected position. The Immediate Past President shall serve as a non-voting, ex-officio member of the Executive Committee and Board of Officers.

ARTICLE VII — COMMITTEES

G. Land Use and Planning Committee:

The Chair of the Land Use and Planning Committee will be an elected 2 year position, to coincide with the general elections.

The committee will consist of 11 people including the chair.

All committee members must be GRVNC stakeholders and cannot be members of the current Board with the exception of the Land Use and Planning Committee Chair.

Ten of the committee members will be selected by the board from a pool of candidates who have formally communicated their desire to serve to the Board.

The Board will within 30 days of being certified hold a public meeting solely for the selection of Land Use and Planning Committee members.

Board members will select from a prepared list no more than ~~eight~~ ten people to serve on the LUPC. The ~~8~~ 10 highest vote getters will be selected.

A Land Use and Planning Committee member may be removed from service by a 2/3 majority of ~~the board~~ the full GRVNC Board. Vacancies will be filled in the same manner that committee members were originally selected.

The Land Use and Planning Committee recommendations to the Board shall be in the form of a written report including the project description, pros & cons, summary of community input, and findings, if any, by the committee.