



Grass Roots Venice Neighborhood Council

PO Box 550, Venice, CA 90294

Rules and Elections Committee

Regular Meeting

Where: Extra Space Storage, 658 Venice Blvd

Presidents Row Room

When: Tuesday, January 28, 2006 at 7pm



Minutes

1. Call to Order
 - **7:15pm**
2. Roll Call
 - **Richard Myers, David Bucannan, Ivan Spiegel**
3. Discussion and Take Action on Grievance Procedures
 - a. Review DONE and GRVNC grievance procedures
 - b. Approve grievance form, procedures and timeline
 - ***Approved by consensus grievance form and first part of procedure; deferred more detailed procedures to a later meeting. (see attached)***
4. Discussion and Take Action on 2006 Election Procedures
 - a. Review DONE election procedures
 - b. Review 2005 Election Procedures
 - c. Review timeline and deadlines
 - d. Agree on draft election procedures to present to Board and DONE
 - ***Approved by consensus draft and plan to review and revise further at April 4 meeting.***
 - ***First draft available here:***
http://www.grvnc.org/files/060418_Proposed_2006_GRVNC_Election_Procedures_Board1.pdf
5. Tuesday April 4 Special Election Procedures Meeting
 - a. Discuss outreach for meeting
 - b. Discuss format for meeting
 - ***Approved by consensus plan for April 4 meeting.***
6. Adjourned

For more information: see www.grvnc.org or e-mail info@grvnc.org or phone [310.399.5515](tel:310.399.5515)

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After completing this form, please submit it by mail, email, or bring it to a Board meeting. If you would like assistance, please contact us. Fill out separate forms for each unrelated complaint. **PLEASE PRINT ALL INFORMATION.**

Complaint Against Grass Roots Venice Neighborhood Council (GRVNC)

1. Your Name: _____ Are you a stakeholder of the GRVNC? YES NO

2. How should we contact you? (This information may become public when your complaint is submitted):

3. Please describe the actions or events you are complaining about (use additional pages, if necessary).

4. Date the incident occurred, and the name(s) of person(s) thought to be responsible for the complaint.

5. Does your complaint related to the violation of an article of the GRVNC Bylaws, Citywide Plan for Neighborhood Councils, Los Angeles City Neighborhood Council Charter/Ordinance or other governing document? YES NO If Yes, please explain:

6. How have you attempted to informally resolve your complaint:

7. What remedy or solution are you seeking? _____

Signature _____

Date _____

For Office Use Only:

Date Received: _____

Received By: _____

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PROCEDURE FOR COMPLAINTS AGAINST THE GRVNC

From the GRVNC Bylaws:

“Grievance: Any GRVNC Community Stakeholder who is adversely affected by a decision of the GRVNC may submit a written Grievance to any member of the Board of Officers. The Board of Officers (or a sub-committee thereof, if so designated by the Board) shall review the Grievance at either a regular Board of Officers meeting or a specially called meeting. The complainant shall be notified no less than four (4) days prior to this meeting in order that she/he may attend. The Board shall resolve the Grievance or take appropriate action and shall advise the complainant of its determination.”

Complete Complaint Form

A complaint may be filed against the Grass Roots Venice Neighborhood Council by submitting a “Complaint Form” available from the GRVNC web page at www.grvnc.org/Grievance. The GRVNC complaint form may also be obtained by contacting the GRVNC Secretary via email at secretary@grvnc.org or by calling the GRVNC Infoline at 310.399.5515.

Submit Complaint Form

Submit a completed GRVNC Complaint Form to the GRVNC secretary by mail at P.O. Box 550, Venice, CA 90294, and/or by fax to 310-399-4449 and/or by email to: secretary@grvnc.org.

The secretary will notify you in writing upon receipt of your complaint within two weeks. If you do not receive a written acknowledgement of your complaint, please call the Department of Neighborhood Empowerment at (213) 473-5391 or (213) 485-1360 for assistance.

You may also submit your complaint to any member of the GRVNC Board.

For more information: see www.grvnc.org or e-mail info@grvnc.org or phone [310.399.5515](tel:310.399.5515)

This is a public meeting in conformance with the California Brown Act public meeting law; all are welcome to attend. This agenda has been posted 72 hours or more before the scheduled meeting date at various locations including: www.grvnc.org and the GRVNC E-Mail List.