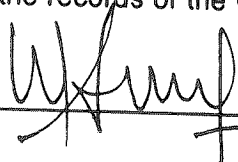


## PROCEDURES FOR PREPARATION OF PERJURY STATEMENT

The following statement must be signed and attached to the list of ownerships and list of occupants for all cases:

I certify that to the best of my knowledge the attached radius map correctly depicts the required data obtained from records of the Office of the City Engineer, City Clerk and/or Department of City Planning of the City of Los Angeles and, where appropriate, the State Division of Highways.

I further certify that to the best of my knowledge and under the penalty of perjury, the attached ownership list correctly shows the latest names and addresses on the City Clerk's records as of the following date: 02-15-2007. In certain circumstances, such as in annexation proceedings, where there may be no City Clerk's records, the records of the County Assessor's Office may be accepted. \_\_\_\_\_

  
 \_\_\_\_\_ (signature)  
HECTOR SORIA  
 (printed name)

I certify that to the best of my knowledge and under the penalty of perjury, the attached occupants list correctly indicates addresses of the required occupants that fall within the radius as of the following date: \_\_\_\_\_  
 (signature)

\_\_\_\_\_  
 (printed name)

In certain instances, I was unable to notify all occupants; the following indicates which occupants I was not able to notify. I understand that the Department of City Planning will determine if reasonable attempts were made to secure these addresses from the information provided below.

Ownership #	Reason unable to notify *	Attempts made to notify **	Additional information

- \* (1) Secured building  
 (2) Gated yard  
 (3) Refused access  
 (4) Other: specify

- \*\* (1) Returned to building on 3 separate occasions  
 (2) Efforts to contact owner or manager without success  
 (3) Contact the owner or manager who refused to provide info.  
 (4) Other: specify

The Department will not accept the application, maps and ownership list which bear a date of more than 90 days prior to the date the application is accepted for the environmental process. The applicant may be required to update the radius map and ownership list prior to filing the application for action by the decision maker.