

BUDGET AND FINANCE COMMITTEE
REGULAR MEETING
Date: March 4, 2025 | Time: 5:00 P.M.
Location: Community Room-Extra Space Storage
658 S. Venice Blvd.
MINUTES

CALL TO ORDER Time: 5:00 pm

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair X Crystal Lopez X

Lisa Redmond x

Eric Hartnack x

APPROVAL of PRIOR MINUTES: Motion to approve February 10, 2025 minutes. LR/HF 2/0/1
(yes: Helen, Lisa, Abstain: Eric)

Chair appointment of Crystal Lopez to Budget and Finance Committee

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction. NONE

CHAIR REPORT AND COMMITTEE MEMBER REPORTS/UPDATES:

Clerk does not generate the MER until after the 5th of the month. Excel spreadsheet reconciling the expenses for February to the City Dashboard was prepared as substitute. The MER itself will be posted in the Board supporting documents and committee supporting documents as soon as it is available. Chair prepared a report on total expenditures to date for Election reflecting Expenses charged to Outreach and expenses charged to Election Budget. MER is not available until the 5th. Funding Clerk did not respond to 2 telephone calls asking that it be available earlier as all receipts/BACs were posted.

OLD BUSINESS: Proposed checklist for NPGs and CIPS. Discussion re checklist and possible formatting . See Supporting documents. Possible Motion to include as a standing rule.

MOTION: Move to end of Agenda-unanimous

NEW BUSINESS:

1. Review of MER as of 2/28/25 (see supporting documents)

MOTION: The Venice Board approves the February 28, 2025 Monthly Expenditure Reports (MER). (See supporting documents) Budget and printout of expenses/charges for the month were reviewed. EH moved, LR 2nd. 4/0/0

2. Review and discussion of Excel spreadsheet detailing monthly expenditures versus budget, projection of actual expenses through June 30th and possible budget adjustments/recommendations.

MOTION: The VNC Board approves a \$4,000 budget adjustment from Office and Election Funds to Neighborhood Purpose Grants. (Total NPG funds after adjustment will be \$8,000) LR moved, CL 2nd 4/0/0

3. Discussion and Motion to request that VNC promote availability of NPG and CIP funding via Constant Contact. Lisa prepared an announcement last year. Lisa volunteered to prepare a notice to send out via Constant Contact.

4. Placeholder: Discussion and possible motion regarding NPG from Verdant Venice for tree planting-14 Trees on Ocean Front Walk between Navy and Dudley and 6 Trees replacement trees at Centennial Park. Amount Requested will require a budget adjustment since the current allocation to NPGs is \$4,000- see 2.

Motion: The VNC Board approves an NPG from Verdant Venice (Venice Chamber Community Fdn sponsor) for approx. \$4,862.00

5. Placeholder from Outreach: Possible Motion and Discussion regarding Outreach Motion for \$768 to print a booklet describing VNC committees.

Postponed until Outreach meets and returns to Budget with a funding request. Discussion revolved around ensuring language matches Bylaws and Standing Rules and possibility that some Adhoc committees could become standing. 4/0/0

6. Placeholder from Preserving Public Places Possible motion and discussion re QR Code stickers for sites on the Walking Tour app. Including motion for possible budget adjustment.

Motion: The VNC Board approves an Outreach Expenditure of up to \$425 for QR code stickers for to be used at various sites on the Walking Tour app. EH moved, HF 2nd, 3/0/1 (Yes: Helen, Eric, Crystal , Abstain: Lisa)

OLD BUSINESS: Discussion regarding possible VNC NPG Guidelines. Modifications were made to latest proposal. To be reviewed at next budget committee meeting.

Next Meeting: 4/1 6pm.

ADJOURNMENT : 6:03 pm.