

MINUTES: BUDGET AND FINANCE MEETING 2/10/25

CALL TO ORDER Time: 4:03 p.m.

ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:
NONE

Helen Fallon, Chair Present

Lisa Redmond Present

Eric Hartnack absent VNC President, ex officio

APPROVAL of PRIOR MINUTES: Motion to approve January 13th 2025 minutes. 2/0/0

GENERAL PUBLIC COMMENT: Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction. None

Chair Report: Election postcard mailing-Rules and Elections ordered 30,000 postcards prior to mapping the postal routes. Approx. 24,000 postcards will be mailed so there are almost 6,000 extra postcards. The mailing was more expensive than anticipated (\$1,750 vs \$2,400) because the estimate was for 5x7 postcards that didn't comply with the USPS EDDM mailing requirements that the minimum size cannot be smaller than 6 x 9. The overage cost ordering more than needed to mail was approx. \$500. There will be 6 mailings (USPS limits size of mailing to 5000 pieces or less per day) First mailing was 2/11

OLD BUSINESS: Proposed checklist for NPGs and CIPS. Discussion re checklist and possible formatting

NEW BUSINESS:

1. Review of MERs and Excel Budget Spreadsheet as of 1/31/25 (see supporting documents)

Motion: The Venice Board approves the January 31, 2025 Monthly Expenditure Reports (MER). (See supporting documents.) 2/0/0

2. Discussion and possible motion regarding NPG from Beautify LA. (see supporting documents)

Motion: Budget and Finance will not forward this NPG to Board: budget consisting of labor has no details such as number of hours and cost per hour. Nonprofit is not on CA Atty General Registry. 2/0/0

3. Motions related to in person candidate meet and greet. Motions for printing candidate statements, refreshments, location fees. Budget for the event was approved at last Board meeting. Using proposed \$1500 budget approved by the Board, the following 3 motions are required for the specific outreach items. Approved 2/0/0

Motions:

- 1.VNC Board approves an Outreach expenditure of up to \$300 for promotional materials (printing of official candidate statements) for the 2/23 meet and greet candidate event.
2. VNC Board approves an Outreach expenditure of \$400 to the Venice Heritage Museum for location staffing after hour fees and equipment use fees (chairs, tables, flat screen TV, Audio equipment, wireless mics) for the 2/23 meet and greet candidate event.
3. VNC Board approves an Outreach Expenditure of up to \$700 for refreshments for the 2/23 meet and greet candidate event.

AJOURNMENT: 4:40 P.M.