



# Venice Neighborhood Council

PO Box 550, Venice, CA 90294  
www.VeniceNC.org Email: info@VeniceNC.org



## BUDGET AND FINANCE COMMITTEE

# REVISED

### REGULAR MEETING

Date: January 13 | Time: 6:00 P.M.

Location: Venice Library Community Room  
501 S. Venice Blvd.

### AGENDA

Translation Services: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary@VeniceNC.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for Budget and Finance Meetings may be emailed to the committee via [treasurer@venicenc.org](mailto:treasurer@venicenc.org)

**CALL TO ORDER** Time:

**ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:**

Helen Fallon, Chair		
Lisa Redmond		
Eric Hartnack		VNC President, ex officio

**APPROVAL of PRIOR MINUTES:** Motion to approve December 9 2024 minutes.

**GENERAL PUBLIC COMMENT:** Comments from the public on non-agenda items within the Budget Committee's subject matter jurisdiction.

#### CHAIR REPORT AND COMMITTEE MEMBER REPORTS/UPDATES:

Chair Report: Funding guidelines authorize \$1000 to be spent from Outreach in declared emergency situations the NC president prior to the Board meeting at a special or regular meeting. What can be purchased is detailed in the guidelines. The Credit Card can not be used to purchase Gift cards (cash donations) as detailed in the prohibited expenses in the funding guidelines. I have asked the City Clerk if the City could provide NCs with a list of non-profits dealing with the fire emergency that NC's can donate to.

Inventory with one missing item (hard drive) and a substituted tablet was approved by NC Board and the modified inventory was submitted. Board approved the expenditures for the Elections postcard at a special meeting.

Committee Reports:

**OLD BUSINESS:** Guidelines for NPGs still need to be finalize by Helen

#### NEW BUSINESS:

1. Review of MER and Excel Budget Spreadsheet as of 12/31/24 (see supporting documents)

Motion: The Venice Board approves the December 31, 2024 Monthly Expenditure Report (MER). (See supporting documents.)



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2. Reimburse Erica Moore for cash expenditures of \$160.50 at Staples and Costco for tabling, including supplies for Holiday Lighting event and election Board previously authorized Outreach to spend up to \$200 per tabling event-this motion is to authorize a reimbursement because the credit card was not used.

Motion: The Venice Board approves a reimbursement of \$160.50 to Outreach Chair Erica Moore for supplies paid by cash for tabling at the Chamber's Holiday Lighting event. (see supporting documents)

3. Discussion and possible motions from Outreach for purchasing banner and lawn sign inserts for VNC election.
  - a. The VNC Board of Officers approves the Outreach Committee to purchase six (6) VNC Election announcement Banner Patches to be attached onto our three (3) VNC Reusable banners will be placed in various Neighborhoods throughout the Neighborhood Council perimeters. The first set of three (3) Banner Patches will mirror the Board approved Election postcard being sent out to stakeholders. The second set of three (3) Banner Patches will announce the candidate forum and voting and ballot return options with deadlines. Total costs including tax for all six (6) Banner Patches not to exceed \$425.00.
  - b. The VNC Board of Officers approves the Outreach Committee to purchase VNC Election announcement 24" x 18" Lawn Signs with H-Stake stands to be placed in various Neighborhoods throughout the Neighborhood Council perimeters. These reusable signs will mirror the Board approved Election postcard being sent out to stakeholders. Total costs including tax for up to thirty (30) signs not to exceed \$625.00.
4. Discussion and possible motion from Outreach for Zoom and in person VNC election candidate forums.

Motion The Venice Neighborhood Board of Officers approves scheduling a VNC Election Candidate Meet and Greet Movie Event no later than Sunday, March 2nd 2025. Total costs including venue, refreshments and equipment rental not to exceed \$1,500.00.

## ADJOURNMENT :

### **The American With Disabilities Act**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

### **Posting of Agendas**

Neighborhood Council agendas are posted for public review as follows:

- Beyond Baroque, 681 Venice Blvd., Venice, CA 90291
- [www.venicenc.org](http://www.venicenc.org)
- You can also receive our agendas by email, subscribe to L.A. City's [Early Notification System \(ENS\)](https://lacity.gov/government/subscribe-agendas/neighborhood-councils) <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>



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If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

## **Public Access of Records**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.VeniceNC.org](http://www.VeniceNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the VNC Secretary, email [Secretary@Venicenc.org](mailto:Secretary@Venicenc.org).

## **Reconsideration and Grievance Process**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our website [www.venicenc.org](http://www.venicenc.org)