



# Venice Neighborhood Council

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## BUDGET AND FINANCE COMMITTEE REGULAR MEETING

Date: June 13, 2024 | Time: 6:00 P.M.

Location: Extra Space Storage Community Room  
658 Venice Blvd.

**Translation Services:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretary@VeniceNC.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to one (1) minute per speaker, unless adjusted by the presiding officer of the Committee. Public comments for Budget and Finance Meetings may be emailed to the entire committee at [Budget@venicenc.org](mailto:Budget@venicenc.org)

### CALL TO ORDER:

### ROLL CALL WITH DECLARATION OF EXPARTE COMMUNICATIONS AND CONFLICTS OF INTEREST if any:

Helen Fallon, Chair		
Lisa Redmond		
Eric Hartnack		VNC President, ex officio

**APPROVAL of PRIOR MINUTES:** Motion to approve minutes of May 16, 2024 meeting.

**GENERAL PUBLIC COMMENT:** Comments from the public on non-agenda items within the Budget Committee’s subject matter jurisdiction

### Chair Report and Committee Member Reports/updates:

Chair Report: The three NPGs we recommended to the Board were approved as submitted. They were promptly processed and approved by the City before the 6/1 deadline. No response to a second e-mail to Nico and Brian has been received regarding lower cost alternatives to Constant Contact and/or Google e-mail and looking in to Web Corner for lower cost e-mails. Note: 6/20 is the last date to submit a credit card charge.

### OLD BUSINESS:

Discussion regarding creating VNC guidelines for NPGs and required criteria for consideration. Sample from DTLA NC (see May supporting documents) is a possible template to use.

Committee agreed that there is a need to further clarify the City’s guidelines:

- a. applicants should be advised that incomplete submissions will not be considered
- b. what types of requests are not eligible for funding e.g. items that are gifts to individuals, operating expenses of the non profit, insufficient public benefit to Venice stakeholders.
- c. Inadequate details regarding costs
- d. Lack of detail regarding additional funding if request is only for partial funding
- e. Request for most recent tax return
- f. Cap on funding requests from charities with assets or operating budgets exceeding ?

Lisa is going to see if she can find some guidelines for CIPs since the VNC guidelines are out of date and do not reflect what the City currently requires.

**MOTION:** Budget and Finance with draft and finalize guidelines and submit to the Board for approval.

Assigned to:

Timeline:

