



# TOOLKIT OVERVIEW

Thank you for your interest in *You Can Build a Neighborhood Disaster Plan in Just 5 Steps!* By taking the first step to review this important set of resources, you have already put your neighborhood in a better position to prepare for and bounce back from disaster. Included within this comprehensive resource set you will find:

1. ***You Can Build a Neighborhood Disaster Plan in Just 5 Steps*** – the primary guide. This document should be provided to everyone involved in building a neighborhood disaster plan for your area. It outlines a concise 5-step process to plan development.
2. **Meeting Reminder Flyer.** Use this template to create a flyer to remind your neighbors about the neighborhood disaster planning meeting.
3. **Facilitator Guide.** This resource can be used by the person who is facilitating the neighborhood disaster planning meeting. It has talking points, supplemental detail regarding the 5 steps, and ideas for future neighborhood disaster planning meetings.
4. **Neighbor Survey.** Use this survey to find out which neighbors might need extra help in a disaster, and which neighbors have special skills or training that might be helpful in response!
5. **Plan Template.** This file provides a structure for you to insert information in to create a neighborhood disaster plan of your very own!
6. **Emergency Door Hanger.** Use this door hanger after a disaster when 9-1-1 assistance is not available. It will help your neighbors to know who to aid first. Additional detail about this hanger is contained in the Facilitator Guide.
7. **Just-in-Time Training DVD.** This documentary style short video will provide you with added direction in developing a plan, to include footage of plan development conferences, interviews with actual Angelinos, and other tips and strategies!

For more information, to include complete copies of the aforementioned resources in multiple languages, and more please visit: <http://emergency.lacity.org/index.htm> or call 213-484-4800.

