

Article XII: PARLIAMENTARY AUTHORITY

The Board shall use Robert's Rules of Order (current version) shall serve as the Governing Parliamentary Authority of the VNC. An unbiased Parliamentarian may be appointed by the President to assist in the resolution of parliamentary issues. In the case of conflict between these Bylaws and the Governing Parliamentary Authority, these Bylaws shall prevail.

Standing Rules may be adopted by the Board of Officers to supplement these Bylaws. Such rules shall be in addition to these Bylaws and shall not be construed to change or replace any Bylaw. In the case of conflict between these Bylaws and a Standing Rule, these Bylaws shall prevail. Standing Rules may be adopted, amended, or repealed by a simple majority vote of the Board of Officers unless otherwise indicated in the Bylaws.

Article XIII: AMENDMENTS

Amendment of these Bylaws shall be in writing and shall follow one (1) of the following two (2) procedures:

- A. Amendment by Board of Officers: Requires a two-thirds (2/3) majority vote of the full Board of Officers. Any Board Member or Stakeholder may propose an amendment to these Bylaws. The Board shall forward all proposals to the Rules and Elections Committee to review and to provide recommendations to the Board.
- B. Amendment by Stakeholders: Stakeholders may amend these Bylaws by presenting a petition to the Secretary with no less than two hundred (200) signatures of Stakeholders supporting the motion. All revisions to the Bylaws shall use strikethroughs to denote deletions from the Bylaws and underlines to denote additions to the Bylaws.
 1. Receipt of the completed petition by the Secretary shall trigger the item being scheduled as an action item on the Agenda at a separate meeting to be held not less than thirty (30) days nor more than ninety (90) days following receipt of the completed petition.
 2. Passage of the Amendment requires a two-thirds (2/3) majority vote of the full Board of Officers.
- C. Any proposal to amend the Bylaws shall be formalized in writing.
- D. An Amendment amendment to these bylaws requires by Board of Officers: Requires a two-thirds (2/3) majority vote of the full Board of Officers at a duly noticed general or special meeting. All changes shall then be forwarded to the Department of Neighborhood Empowerment (DONE) for review and approval.
- E. Amendments shall not be valid, final, or effective until approved by DONE and/or BONC. Once approved, any changes in the Bylaws shall become effective immediately. Boundary Changes or Board structure changes will require the Board of Neighborhood Commissioner's (BONC) approval.
- F. No amendment shall operate to alter the eligibility of any Board Member to serve on the Council for the remainder of that Board Member's term in which the amendment is approved.
- G. Amendment of the Bylaws passed by either of the above methods is subject to approval by the Department of Neighborhood Empowerment.

ARTICLE XIV: COMPLIANCE:

The VNC, its representatives, and all Stakeholders shall comply with these Bylaws and with any additional Standing Rules or Procedures as may be adopted by the Board, as well as all local, county, state and federal laws, including, without limitation, the policies approved by the Board of Neighborhood Commissioners, the Department's rules and regulations, the City Governmental Ethics Ordinance (Los Angeles Municipal Code Section 49.5.1), the Brown Act, the Public Records Act, the Americans with Disabilities Act, and all laws and governmental policies pertaining to Conflicts of interest.

Section 1: Code of Civility

~~Board Officers will abide by the Board of Neighborhood Commissioner's Neighborhood Council Board Member Code of Conduct Policy.~~ The VNC, its representatives, and all Stakeholders shall conduct all Council business in a civil, professional and respectful manner pursuant to BONC and City regulations.

Section 2: Training

~~Neighborhood Council~~ VNC Board Officers Members, whether elected, selected or appointed, are required to complete all mandatory trainings in order to make motions or vote on issues that come before the Board VNC. Trainings available to Board Officers Members are created to ensure success during their period of service. All Board Officers Members shall complete mandatory trainings as prescribed by the City Council, the Board of Neighborhood Commissioners (BONC), the Office of the City Clerk, Funding Division, and the Department of Neighborhood Empowerment (DONE).

Board Officers Members who have not completed mandatory trainings provided by the City within 45 days of being seated or after expiration of the training, shall lose their VNC Board voting rights on all items before the Board. Documentation of completion may be required.

The VNC may conduct a regular self-assessment to determine whether it has achieved its goals and objectives.