

## ARTICLE IV — BOARD OF OFFICERS

**A.** The Governing Body of the GRVNC shall be the GRVNC Board of Officers. The Board of Officers shall establish policies and positions of the GRVNC at its regular meetings and review and recommend actions to governmental and other entities on issues affecting the Venice community. The GRVNC Board of Officers is comprised of Twenty-One (21) Officers, elected from and by the population of GRVNC Voting Members, as follows:

- \_Seven (7) Executive Officers (elected at-large)
- \_Seven (7) At-Large Officers
- \_Seven (7) Geographical Representative Officers

**B.** Seven (7) Executive Officers elected at-large (i.e. any Voting Member may run for and vote for any at-large office), including:

1. **President** (Chair General, Board and Executive Committee meetings, connect with other Neighborhood Councils in Los Angeles).
2. **Vice President** (Chair Event Planning Committee, assume duties of the President when the President is unavailable to perform his/her duties).
3. **Second Vice President** (Assume duties of the Vice President when the Vice President is unavailable to perform his/her duties, Co-Chair Communications and Outreach Committee. Serves as Executive committee liaison for Geographic representatives).
4. **Secretary** (Record minutes, post minutes to website no later than 7 days after meetings, make minutes available prior to next meeting, maintain public record of the GRVNC).
5. **Treasurer** (Chair Budget, Finance and Fundraising Committee, oversee finances, report at Board Meetings, maintain balance sheets, financial accountability, etc. Co-sign along with another Executive Officer all checks for disbursement of funds greater than \$100).
6. **Communications Officer** (Chair Communications and Outreach Committee, oversee Early Notification System, etc.).
7. **Government Relations Officer** (Chair Government Relations Committee, perform City Oversight function, etc.).

The Immediate Past President shall be, as implied by the name, a non-elected position. The Immediate Past President shall serve as a non-voting, ex-officio member of the Executive Committee and Board of Officers.

**C. Seven (7) At-Large Officers:**

Seven (7) Officers shall be elected At-Large from Voting Members. These Officers may (but are not required to) represent specific Community Stakeholder Organizations operating within the GRVNC boundary area, such as neighborhood associations, chambers of commerce, religious institutions, schools, arts associations, political action groups, youth organizations, non-profits, etc.

## D. Seven (7) Geographical Representative Officers

Seven Officers shall be elected from Voting Members who live (either homeowner or renter) in each of the following districts of the GRVNC boundary area:

1. Lincoln Place / Penmar
2. North Beach / Rose / Ocean Front Walk
3. Central Venice / Oakwood
4. South of Palms, East of Lincoln
5. Windward Circle / Abbot Kinney / Milwood / Walk Streets
6. Oxford Triangle / Silver Triangle / President's Row
7. Canals / Peninsula / South Beach / Silver Strand

Geographical representatives shall represent the interests of the Community Stakeholders within their District. Geographical representatives will maintain excellent lines of communication with the various neighborhoods, business, and other organizations operating within their district. Geographical representatives will actively outreach to Community Stakeholder groups and individuals within their district. Geographical representatives will, in conjunction with the Communications and Outreach Committee (see Article VII) and the City of Los Angeles, carry out the Neighborhood Council responsibilities related to the Early Notification System, as created and maintained by the Department of Neighborhood Empowerment (hereinafter referred to as "DONE"). Venice Neighborhood Council Bylaws (11Apr06) Page 6 of



District boundaries were developed by mapping the boundaries of existing neighborhood organizations and by examining year 2000 census tract data. The district boundaries strive to respect the boundaries of communities of interest and natural or manmade boundaries while providing a comparable distribution of stakeholder population among the seven districts. See Article XI for a detailed description of the individual district boundaries.

#### **E. Officer Responsibilities**

In addition to specific Officer Responsibilities defined above for Executive Officers and Geographical Representative Officers, all other Officers will serve on at least one Standing Committee and will serve on and/or chair other Committees.